



Faculty Senate Meeting Minutes  
February 26, 2020

I. Call to order

Larry Smith called to order the regular meeting of the Snow College Faculty Senate at 3:30 p.m. on February 26, 2020 in the Noyes, Academy Room.

II. Roll Call

The following persons were present: Jonathan Bodrero, Erick Faatz, Matthew Gowans, Larry Smith, Milinda Weeks, Nick Marsing, Weston Jamison, Jacob Thomas, Renee Faatz, Jay Olsen, Jed Rasmussen, Adam Burningham, Chad Price, Sandra Cox, Mike Snyder, Diane Gardner, Steve Hood, Ari Jamison

III. Opening and Informational Items

A. Welcome from Larry

1. Nate Seamons is the new senator-elect from the Fine Arts, Communications and New Media division.

IV. Minutes from February 12, 2020 approved without changes: motion made by Jonathan, second by Jay, and majority vote of approval. Nick and Sandra abstained from voting.

V. Good News/SEM

A. Milinda mentioned the opening of Joseph and the Amazing Technicolor Dreamcoat. They will hold the annual theater gala before the opening. The Music Department is sponsoring many successful concerts. The Art Department is currently sponsoring a faculty show in the Snow Art Gallery.

B. Jonathan mentioned that approximately 400 public education students attended a Science Olympiad.

C. Renee invited all to attend the Science Night tonight.

VI. Committee Reports

A. A & T Committee: Matt reported that they will finish the last faculty review for this year in the next meeting. FET lead preliminary reports for interim tenure review are due March first this year (2020). Leads may petition for an extension if needed.

B. Curriculum Committee: Sandra mentioned that the committee is reviewing the Academic Standards Committee policy.

C. Faculty Development Action Committee: Jacob reported that Friday will be the first faculty development presentation. See an email message from Kathy Fellers for details. The sabbatical policy is ready to go to the College Council.

D. Global Engagement Committee: Wes mentioned that some Asian students are feeling ostracized due to Coronavirus concerns. An information campaign indicating that the virus is not race related is in the works. Michigan State University and BYU representatives will be on the Snow campus fall semester 2020 to help internationalize classes.

E. Honors Committee: Jonathan and Jacob mentioned that the Honors Program is having Pizza with Professors.

F. Library Committee: Milinda mentioned that the library is excited about the Holocaust exhibit that will be in place spring semester 2021.

G. Professional Track Committee: Chad indicated that a draft of the Professional Track Advancement Policy is ready for Senate review. **This will be an agenda item for the next Senate meeting.**

H. Service Learning Committee: Nick and Wes commented about the success of the Service Learning luncheon. Nick reported that the committee is moving forward with the new Service Learning model.

I. Teaching and Technology Committee: Jay indicated that the committee is meeting monthly. They reviewed the faculty Canvas course training for accuracy.

J. Faculty Association: Renee mentioned that the association is not making the progress that she would like.

K. Adjunct Information: Adam talked about reaching out to adjuncts and finding important numbers regarding adjuncts related to Snow College.

L. Student Information: No report.

M. Ad Hoc/Other:

1. Strategic Planning Committee

- a. Nick reported that they spoke a lot about use of Canvas especially with regard to how faculty members are using it. Use of features that some are not utilizing would be very helpful for institutional data collection. There may be interested parties visiting the Faculty Senate to talk about Canvas use.

b. Jacob mentioned that he is on the Strategic Planning Committee student-focused subcommittee. A student poll is being prepared for data collection.

c. Larry mentioned that he is on the faculty and staff subcommittee which is preparing a survey. There is a Strategic Planning web site that includes up-to-date information: all are encouraged to educate themselves about the ongoing process.

2. Milinda indicated that the Budget Task Force is meeting regularly and reviewing budget requests. The committee is looking for a better way to track accounts. Budget holders would do annual reviews of budgets. Some senators mentioned that this would be added workload for faculty members. How could workload be lessened?

## VII. Senate Business

A. Erick indicated that an email message with instructions for voting went out February 19, 2020. A reminder will go out Thursday or Friday. If one candidate does not receive a majority of votes, there will be a run-off election between the two who receive the largest number of votes.

### B. UCFSL (Utah Council of Faculty Senate Leaders) Statement on faculty Representation and Update on SB 111

1. Higher education in Utah is being reorganized at the state level. UCFSL drafted a white paper (December 5, 2019) asking for faculty representation whatever the resulting organization looks like. Ideally there would be a voting faculty member(s), or at least, a faculty voice(s) would be included as part of the organization. There has been mostly positive support from college administrators across the state.

2. SB 111 is the legislative document defining the reorganizational model. There was not a provision for a faculty representative(s) in the original version but an amended version does provide for faculty representation. The faculty representation may be on an industry advisory council rather than on the main governing board. There are mixed messages as to whether the bill will be passed this year, but since it is tied to budgets, it probably has to go through.

3. The Snow College Faculty Senate supports the white paper (December 5, 2019 version) sent by the UCFSL to the Utah legislature asking for faculty representation in the Utah higher education governing structure. Motion made by Jacob; second by Wes; and unanimous vote in favor.

4. Steve will send the white paper to Rick Wheeler at the legislature.

## C. Intellectual Property (IP) Policy and Online Snow CBE Program

1. Larry has spent several hours with Erick and Jonathan revising the policy. The goal is to have a draft ready for the March 9, 2020 College Council meeting.
2. Section I redundancies have been removed, moved, or items added.
3. Section II Definitions. Section 2.7 “Instructional Materials” has a two-part definition with “Core Elements of Curriculum” and “Course Individualization Materials.” The policy revision is an attempt to provide broad guidelines rather than an exhaustive list(s). Some more specific elements will be added. A written agreement will be important in some cases. The college would need full access to all elements of a course at least through the end of a semester if a faculty member left Snow College.
4. Section 3.4 was struck from the policy.
5. Sections 2.6 and 2.10 address licensed software that is, or is not, provided for a project.
6. Questions regarding Sundance and IP. How much of a course belongs to the instructor? For how long? How do we break down parts of a course that might be used? Would contracts with each faculty member and Sundance be appropriate? Morris probably needs to write a related section in the Sundance contract.
7. Section 2.10. How do we deal with collaborative projects with other faculty or staff members? 2.10.1 as a new subsection might be needed. Should IP produced on sabbatical be exempt? Is a sabbatical written agreement necessary? Add “unless in written agreement.”
8. Section 2.11. There is a question about consistency between “contract” and “written agreement.” Faculty members need to be aware that an informal communication could be a “written agreement.” What influence does an MOU have on IP? Add “and/or equity.”
9. Section 3.1.2.1. The college has use of all elements of a course for “one additional academic year.” Elements of a master course syllabus belong to the college “in perpetuity.” How long are core elements available: 5 years, 10 years, in perpetuity?
10. Section 3.1.5. The college will own IP and equity unless a written agreement is in place. The chart in 3.1.6 supplements this section. Section E. “Course Individualization Materials” might forever remain with

Sundance CBE. Section G. Student work can be used “for recruitment, marketing, and educational purposes.”

11. Section 3.3. Disagreement about ownership resolutions. What would be the make up of an ad hoc committee? Make up would include CAO, CFO, HR (non-voting), and three senators (one from the creator’s division and two from outside).

12. Revisions will go to Morris Haggerty for review tomorrow with a request for a quick turn around so that the policy can go to College Council members as soon as possible before the March 9, 2020 meeting then go out for 30-day review. Steve will make sure that it is on the College Council agenda.

#### Adjournment

Larry adjourned the meeting at 5:00 p.m.

The next regular meeting will be 3:30 p.m., Wednesday, March 11, 2020.

Minutes submitted by Erick Faatz

Revised 3/9/2020

Final minutes approved