



A meeting of the
Snow College
Board of Trustees

To be held
Tuesday, February 3, 2004
Public Meeting at 10:30 a.m.
Lunch with Legislators at 12:00 p.m.

In the
Law Offices of
Snow, Christensen, and Martineau
10 Exchange Place
Newhouse Building - 11th Floor
Salt Lake City, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.
If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7010.





Agenda for the
Snow College Board of Trustees
February 3, 2004 • Salt Lake City, Utah
Public Meeting at 10:30 a.m.
Lunch with Legislators at 12:00 p.m.

Welcome Scott Wyatt

Action Item: Approval of Minutes from Last Meeting (Tab E) Scott Wyatt

Report from the Chair Scott Wyatt

Report from the Student Body President Jed Christensen

Report from the President Michael Benson

Audit Committee Meeting with Regents Carl Albrecht

Action Item: College Signing Authorization (Tab F) Michael Benson

Action Item: Investment Report (Tab G) Larry Christensen

Action Item: Money Management Report (Tab H) Larry Christensen

Action Item: TIAA-CREF Resolution (Tab I) Larry Christensen

Action Item: Proposed Student Government Proposal Jed Christensen

Meeting Schedule for 2004 Scott Wyatt

Group transportation will leave Ephraim at 8:00 a.m. Please let Marci know if you are interested in riding together. Thanks!

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Official Minutes of the
Snow College Board of Trustees
November 7, 2003 Meeting
Ephraim, Utah

Members Present: Carl Albrecht, Doug Barton, Tim Blackham, Jed Christensen, Kay Greene, Jerold Johnson, Gwen McGarry, John Willmore, and Scott Wyatt

Members Excused: Tim Barney

College Personnel Present: Gary Arnoldson, Michael Benson, Mitch Jenkins, Marci Larsen, Ted Olson, Rick Wheeler, Rick White, and Brad Winn

Others Present: None

Call to Order/Welcome

Chairman Wyatt was delayed due to traffic. Vice Chair McGarry called the meeting to order and welcomed everyone.

Minutes

Vice Chair McGarry entertained a motion to approve the minutes from the October 10 meeting. Tim Blackham made a motion to approve the minutes. Carl Albrecht seconded the motion, and it passed unanimously.

Report from the Chair

No report was made.

Report from the Student Body President

Jed Christensen informed the group that students were enjoying Homecoming/Founders Week. He also reported that Snow registered more than 900 people for the organ donation campaign. Jed noted that Snow did not have the highest number of registered donors, but that Snow did have the highest percentage (31%) of any school in the State. Vice Chair McGarry commended Jed for his leadership and thanked him for the time he spends on behalf of the students.

Chairman Wyatt arrived and apologized for his delay. Vice Chair McGarry asked if he would like to conduct the meeting, and he declined. Vice Chair McGarry continued with the agenda.

Report from the President

President Benson first congratulated Jed Christensen and his fellow officers for the successful Homecoming/Founders activities. He reported that this year – in his opinion – was one of the best ever. He also communicated his excitement for the Eccles Center dedication festivities later on today.

President Benson next discussed other campus happenings. He reported that DFCM and the legislative analysts had recently visited campus. President Benson noted that Dave McKay, the College's contact at DFCM, supported the Activity Center remodel project and would work to finalize plans. He also reported that, for this Legislative Session, the analysts were focused on salary increases for state employees. This, President Benson reported, would be an institutional priority coupled with securing additional work-to-learn monies for student employment.

The employment of Libor Ondras was the final issue addressed by President Benson. He reported that the attorneys continue to work in Libor's behalf and that the College family hopes to welcome Libor home soon. Ted Olson stated that several faculty members had written letters of support for Libor, and it was noted that many community members and students had also written letters supporting Libor and his desire to return to Utah.

President Benson asked Rick White to report on happenings in Richfield. Rick again reviewed the proposal from the Mel Lowe family with the Trustees. He reported that the family was unhappy with the appraisal price, but it was indicated that the family did want the College to make an offer. Rick reported that after an offer had been made, the family would discuss their plans. He noted that the College would need approval from the Board prior to taking action. Vice Chair McGarry asked if anyone objected to adding this action item to the agenda. Hearing no objections, she entertained a motion to approve the College's participation in this property transaction. Tim Blackham's motion gave the College permission to make an offer on the property at the appraised value, noting that the purchase would be contingent upon legislative funding. Scott Wyatt seconded the motion, and it passed unanimously.

To conclude, President Benson asked Trustees if they had questions for him.

Vice Chair McGarry asked what progress had been made on the proposed student health center. She indicated that a few alumni had contacted her with concerns. President Benson reported that the administrator for the local IHC hospital had been in to visit with him. Jerold Johnson noted that he wanted to be sure to keep Central Valley Medical Center and other interested parties informed of the progress being made. Tim Blackham concurred that any and all interested parties should be able to submit a proposal. President Benson explained that an RFP would come forward and that the Trustees would be asked to take action on the issue. He reassured the group that the process of selecting a care provider would be very open.

John Willmore asked if he could make a statement because of his potential to personally gain from this decision. He explained that he had read the handbook and wanted to make an oral disclosure. He requested that he be allowed to participate in discussions and not vote. All Trustees were supportive of his position and his request.

Vice Chair McGarry also reported that after a Trustees meeting discussion regarding inmates' tuition collection, she had talked to her husband, who serves on the CUCF board. She informed the group that changes will take place according to correspondence from the prison. President Benson thanked Gwen for following up on this issue.

Investment Report

Gary Arnoldson provided copies of the July, August, and September investment reports. He briefly reviewed the activity and asked if there were questions. Carl Albrecht asked why each report had "ending June 30" as the end date instead of the last day of the respective month. Gary apologized for the typo and commented that each report should indicate that it ended with the last day of the month, not on June 30. With this clarification, Carl Albrecht moved approval for the reports. Doug Barton seconded the motion, and it passed unanimously. Vice Chair McGarry thanked Gary for this work.

Snow College Mission and Roles

President Benson began the mission and role discussion by outlining the arduous process that had taken place thus far. He reported that an Executive Planning Committee (EPC) had been formed to address accreditation and planning issues. This group, President Benson explained, then divided into subcommittees to address specific issues. Brad Winn reminded the group that a letter was sent to several hundred people – employees, alumni, and stakeholders – and more than fifty pages of feedback were collected. He noted that this exercise pinpointed key issues for the EPC subcommittees to address.

President Benson reported that the mission and role statement presented to the Board was the result of many, many hours of work by many, many people. He thanked Brad for his leadership throughout this process, and he expressed appreciation to Gwen McGarry and Doug Barton for serving as members of EPC subcommittees.

The Trustees were very complimentary of the document and commended the administration for making this a priority for the College. President Benson reported that the new direction will better amplify Snow's mission and will address the warning imposed by the Northwest Association of Colleges and Universities. With no further discussion on this agenda item, Vice Chair McGarry entertained a motion to approve the proposed mission and role statement. Kay Greene so moved. Jed Christensen seconded the motion, and it passed unanimously.

Adjournment

Scott Wyatt made a motion to adjourn the meeting. Tim Blackham seconded the motion, and it passed unanimously.

