



A meeting of the
SNOW COLLEGE
BOARD OF TRUSTEES

To be held on
TUESDAY, JULY 2, 2002
EXECUTIVE SESSION LUNCHEON AT 1:30 P.M.
PUBLIC MEETING AT 2:15 P.M.

In the
NOYES BUILDING
LORENZO & ERASTUS SNOW
CONFERENCE ROOM

This packet includes the agenda for the next meeting and minutes from the last meeting.
If you desire special accommodations in order to participate in this meeting,
please contact the Office of the President at (435) 283-7010.



Agenda for the
Snow College Board of Trustees
Tuesday, July 2, 2002, at 1:30 p.m.
Lorenzo and Erastus Snow Conference Room
Ephraim, Utah 84627

Welcome	Scott Wyatt
Action Item: Minutes of Previous Meetings (Tab T)	Scott Wyatt
Report from the Chair	Scott Wyatt
Report from the Student Body President	Christian Thompson
Action Item: Investment Reports (Tab V)	Gary Arnoldson
Report from the President	Michael Benson
Tour of the Eccles Center for the Performing Arts	Michael Benson

We will travel to Richfield immediately following the
regular board meeting. The public meeting regarding
Snow College South will begin at 4:30 p.m.
Group transportation will be available.

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**OFFICIAL MINUTES OF THE
SNOW COLLEGE BOARD OF TRUSTEES
JULY 2, 2002, MEETING
EPHRAIM, UTAH**

Members Present: Carl Albrecht, Richard Bartholomew, Tim Blackham, LuAnne Brown, Kay Greene, Jerold Johnson, Gwen McGarry, Christian Thompson, and Scott Wyatt

Members Excused: Richard Waddingham

College Personnel Present: Gary Arnoldson, Michael Benson, Larry Christensen, Carl Holmes, Marci Larsen, Diane Martin, Ted Olson, and Rick Wheeler

Welcome

Chairman Wyatt called the meeting to order and welcomed everyone.

Minutes of Previous Meeting

Chairman Wyatt entertained a motion to approve the minutes of the April 11 and June 18 meetings. Tim Blackham so moved, and LuAnne Brown seconded the motion. The motion passed unanimously.

Report from the Chair

Chairman Wyatt had nothing to report.

Report from the Student Body President

Christian Thompson reported that he – along with several other student body officers throughout the state – had been petitioning the Legislature to reconsider the proposed residency bill. President Benson thanked Christian for his involvement and leadership.

Investment Reports

Gary Arnoldson referred the Board to Tab V and briefly reviewed the March 2002, April 2002, and May 2002 investment reports. *Carl Albrecht made a motion to accept and approve the reports as presented. Gwen McGarry seconded the motion, and it passed unanimously.* Chairman Wyatt thanked Gary Arnoldson for his work.

Report from the President

President Benson began his report by thanking each Trustee for his/her time and support. He also complimented Snow College faculty and staff for their dedicated service to students. President Benson informed the Trustees that Rich Waddingham's mother, Norma, had recently passed away and that Claudia Jarrett, Snow's Human Resource Director, had recently won the primary election for Sanpete County Commissioner. He expressed sympathy to the Waddingham family and congratulated Claudia.

The mandated budget cut discussion was the next item President Benson addressed with the Board. He explained his plan of action – which includes cutting athletic programs, eliminating positions, and reducing salaries. The Trustees were sympathetic and supportive of his course of action. President Benson noted that these difficult financial times have forced the college to redefine its mission and goals. On behalf of the professional staff, Diane Martin expressed appreciation to the administration for the scaled, rather than general, salary cut. Ted Olson, Faculty Association President, also thanked cabinet members for the manner in which they handled the budget cut and informed the Board that faculty members are happy to have President Benson leading Snow College. President Benson thanked Diane and Ted for their comments and noted that he and his family are happy to be in Ephraim.

President Benson next told Trustees that he recently reviewed his “Goals to Accomplish in the First Six Months” sheet, and he shared his progress with the Board. The goals – all of which have been accomplished – include: finding a solution to the Ephraim/Richfield issue, completing the funding for the Center for Performing Arts, finalizing the leadership team, initializing mission discussions, and beginning out-of-state recruitment efforts.

The new center for performing arts was the final item addressed by President Benson. He shared the process of selecting a contractor with the group and happily reported that Layton Construction won the bid. According to President Benson, several things – namely a promise to demolish the Crane Theater, extend the tunnels, relocate their three top project employees to Ephraim, and complete the project by August 1, 2003 – placed Layton higher than any other company on the scoring sheets.

Tour of the Eccles Center for the Performing Arts

The Trustees headed to the new performing arts center construction site. Rick Wheeler introduced Lyle Miller, Project Superintendent for Layton Construction, who talked briefly with the Trustees about the project.

Adjournment

Chairman Wyatt entertained a motion to adjourn the meeting. Rick Bartholomew so moved. Carl Albrecht seconded the motion, and it passed unanimously.

**OFFICIAL MINUTES OF THE
SNOW COLLEGE BOARD OF TRUSTEES
APRIL 11, 2002, MEETING
SNOW COLLEGE SOUTH CAMPUS
RICHFIELD, UTAH**

Members Present: Carl Albrecht, Richard Bartholomew, Tim Blackham, LuAnne Brown, Kay Greene, Jerold Johnson, Gwen McGarry, Christian Thompson, Richard Waddingham, Chanté Wouden, and Scott Wyatt

Members Excused: None

College Personnel Present: Gary Arnoldson, Michael Benson, Larry Christensen, Carl Holmes, Marci Larsen, Diane Martin, Rick White, and Rick Wheeler

Welcome

Chairman Wyatt called the meeting to order and welcomed everyone. He expressed appreciation to Carl Holmes and his staff for their hospitality.

Minutes of March 1 Meeting

Chairman Wyatt entertained a motion to approve the minutes of March 1, 2002, meeting. Tim Blackham so moved, and Carl Albrecht seconded the motion. The motion passed unanimously.

Report from the Chair

Chairman Wyatt had nothing to report.

Report from the Student Body President

Chanté Wouden informed board members that this would be her last Board of Trustees meeting, and she thanked board members and college administration. She shared her plans of attending BYU in the fall and noted that her leadership position had been a wonderful experience.

President Benson thanked Chanté for her service to the students and introduced her successor, Christian Thompson. Christian outlined his goals for the 2002-2003 Student Executive Council. They are as follows: (1) to improve students' academic performance, (2) to cultivate an appreciation and understanding of diversity issues, and (3) to increase weekend retention.

Investment Report

Gary Arnoldson referred the board to Tab W and briefly reviewed the February 2002 investment report. *Richard Waddingham made a motion to accept and approve the report as presented. Gwen McGarry seconded the motion, and it passed unanimously.* Chairman Wyatt thanked Gary Arnoldson for his work and presentation.

By-Laws and Organization of the Board

Chairman Wyatt reminded board members that he, Carl Albrecht, Gwen McGarry, Richard Waddingham, and President Benson had been assigned to review the board's by-laws. He reported that the group had met two times via telephone, and he asked board members to turn to Tab XYZ to review the recommended changes.

Chairman Wyatt explained the changes listed on the provided summary sheet and asked Trustees for their comments and suggestions. Because the state law cited defines what can be discussed in an executive session, it was recommended that the phrase, "including any session where the Board finds it necessary to discuss matters of a personal or confidential nature," be deleted from Page 5, Section 4.11. The board also discussed whether the majority of the present quorum, rather than the majority of the total board membership, should be able to approve matters submitted to the board. It was decided that Page 4, Section 4.6 should read, "All matters submitted to the Board for its approval shall be decided by majority vote of the total board membership" rather than, "All matters submitted to the Board for its approval shall be decided by majority vote of those present, if a quorum." *Carl Albrecht made a motion to approve the proposed by-laws with the recommended changes. Tim Blackham seconded the motion, and it passed unanimously.*

Chairman Wyatt referred board members to the proposed membership of the standing committees. President Benson noted that, with the exception of the Executive Committee, the purpose of the committees is to solicit specific input from various board members and to share more detailed information with board members as it relates to their assigned areas. Chairman Wyatt pointed out that, according to the by-laws, two members must be appointed to the Executive Committee. *Tim Blackham made a motion to elect Carl Albrecht and Richard Waddingham to the Executive Committee. LuAnne Brown seconded the motion, and it passed unanimously.*

Report from the President

President Benson thanked Carl Holmes for hosting the meeting. He also commented on the positive progress of the Multi-Events Center. The rest of President Benson's report focused on campus happenings. He shared two experiences – a recent conference with Snow College ASPIRE employees and a championship basketball game – which illustrated the quality of Snow College faculty, staff, and students. He voiced his compliments to those associated with the college and expressed appreciation for the opportunity to lead the institution.

The president next reported that all higher ed institutions are dealing with budget cuts. He further reported that everything – including athletics, academic programs, salaries, and positions – will be looked at as he and his cabinet decide where to reallocate and utilize diminishing resources. Although these are difficult financial times, President Benson noted that the evaluation process will help Snow review its role and mission and refocus on what it does best. He encouraged board members to thank Senator Leonard Blackham and Representative Brad Johnson for their support and advocacy during the recent legislative session.

To conclude his report, President Benson invited board members to commencement. He informed them of the exercise and of a brief ground breaking ceremony for the new Eccles Center for the Performing Arts. President Benson reminded board members that this – seeing students achieve