

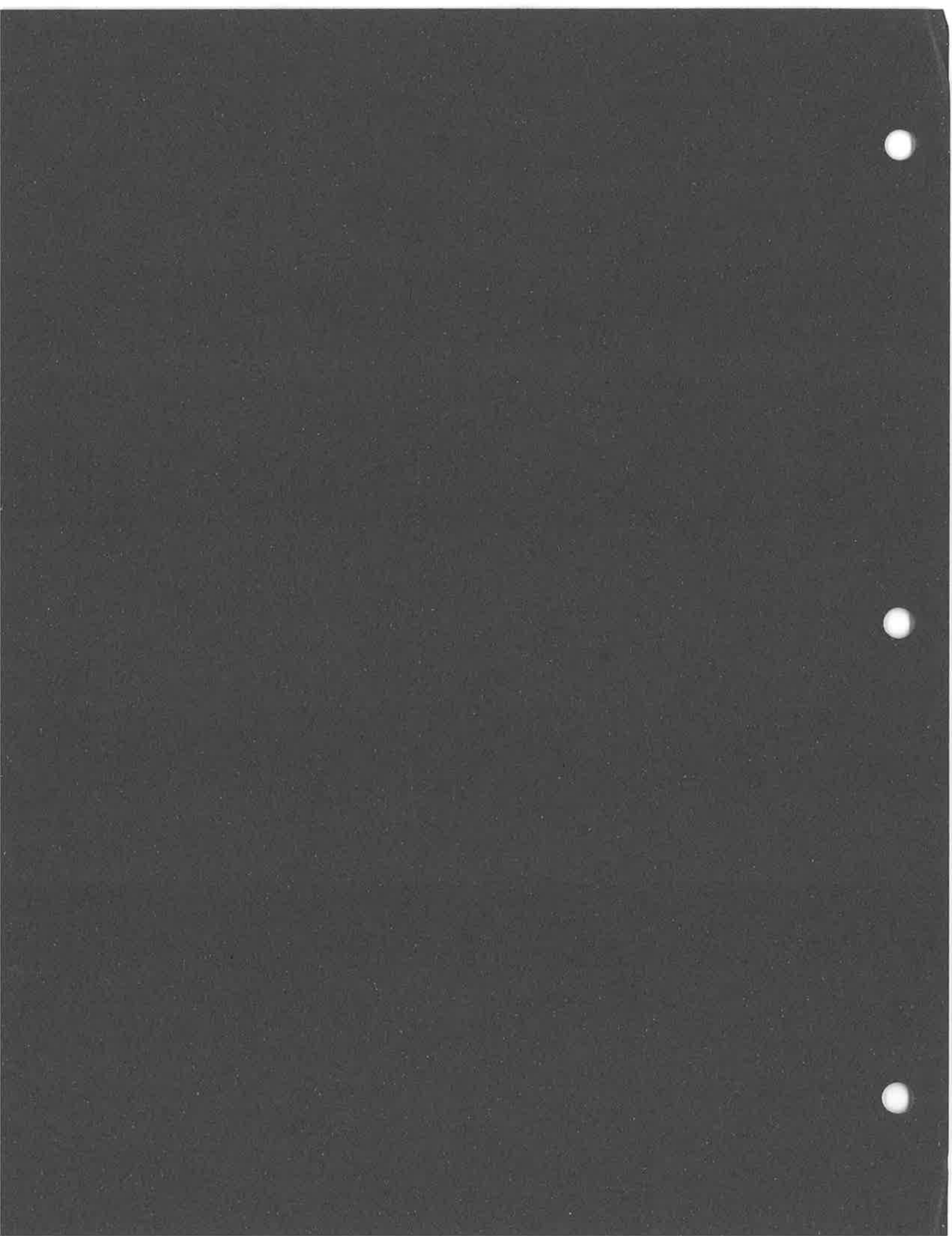


A meeting of the  
Snow College  
Board of Trustees

To be held  
Wednesday, October 5, 2005  
Public Meeting at 3:00 p.m.

In the  
Lorenzo and Erastus Snow Conference Room  
Noyes Building - Snow College Campus  
Ephraim, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.  
If you desire special accommodations in order to participate in this meeting,  
please contact the Office of the President at (435) 283-7010.

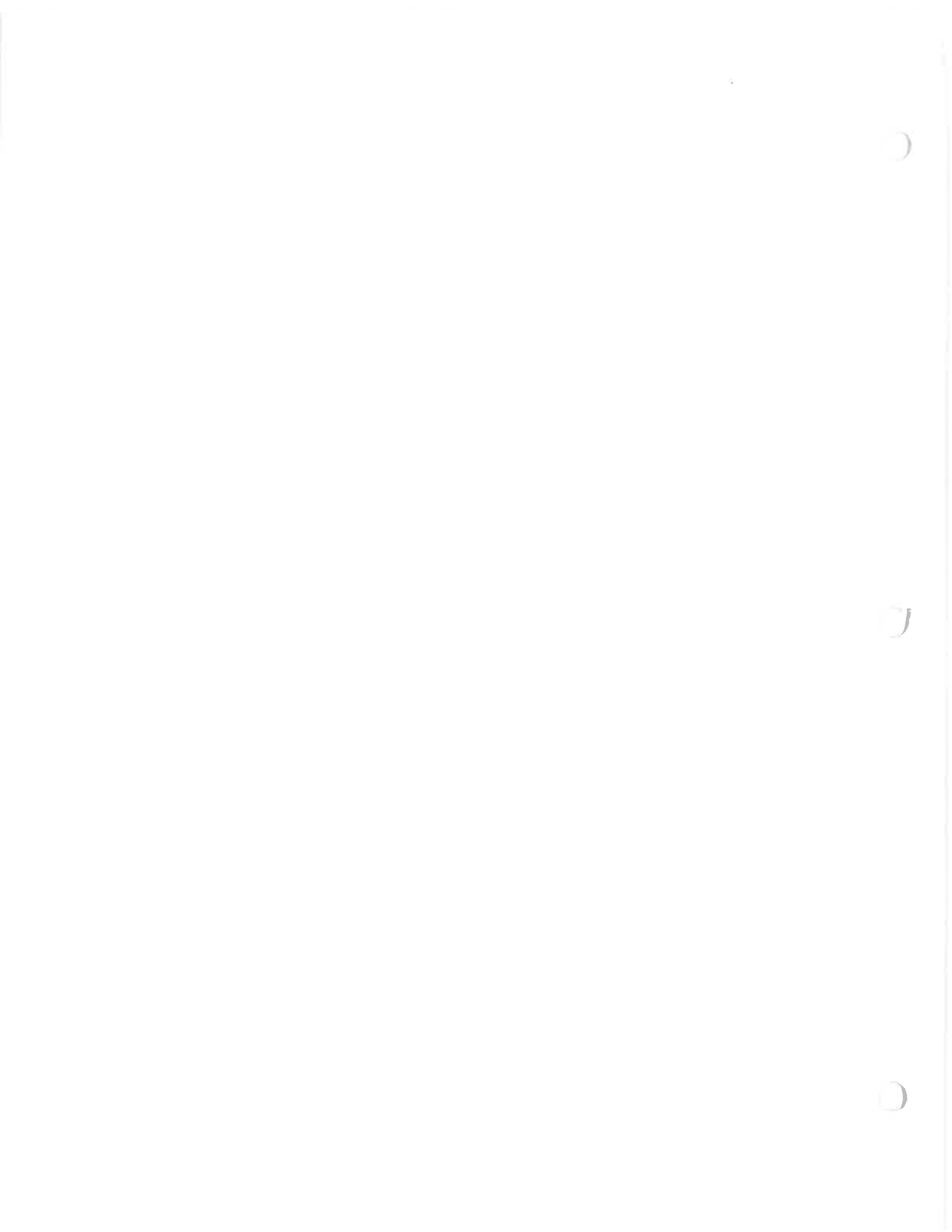


# Agenda for the Snow College Board of Trustees

Wednesday, October 5, 2005 at 3:00 p.m.

Lorenzo and Erastus Snow Conference Room of the Noyes Building

- I. Welcome ..... John Willmore
- II. Action Item: Approval of Minutes (Tab A) ..... John Willmore
- III. Report from the Chair ..... John Willmore
- IV. Report from the Student Body President ..... John Vincent
- V. Report from the President ..... Michael Benson
- VI. Training Meeting with Governor and Regents ..... John Willmore/Carl Albrecht
- VII. Public Safety Policy and Procedures ..... Brad Winn
- VIII. Action Item: Investment Report (Tab B) ..... Gary Arnoldson
- IX. Action Item: Election ..... John Willmore
- X. Comments from Board Members ..... Board Members
- XI. Next Meeting ..... John Willmore



Official Minutes of the  
Snow College Board of Trustees  
July 21, 2005  
Ephraim, UT 84627

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**Members Present:** Theresa Alder, Carl Albrecht, Doug Barton, Tim Blackham, Mary Greathouse, Jerold Johnson, Teea Tye (for John Vincent), and John Willmore

**Members Excused:** Tim Barney and Eddie Cox

**College Personnel Present:** Gary Arnoldson, Michael Benson, Larry Christensen, Marci Larsen, Rick White, and Brad Winn

**Others Present:** Kay Greene, Gwen McGarry, and Scott Wyatt

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Welcome

Chair Willmore welcomed the group and, this being the first meeting for newly-appointed Trustees, asked everyone to introduce him/herself.

Approval of Minutes

Chair Willmore entertained a motion to approve the minutes of the April 29, 2005 meeting. Tim Blackham so moved, and Carl Albrecht seconded the motion. The motion passed unanimously.

Report from the President

President Benson first welcomed the new members of the board and stated that he feels like the Trustees are Snow's "ten best advocates." He also expressed his appreciation to Scott, Gwen, and Kay for their dedication to the College. President Benson reported that Ann Barton, a committed library employee, had recently passed away. He again expressed sympathy to her family.

Other bits of information shared by President Benson included the following:

- There will be several new faculty members on both campuses this fall.
- He has been involved with Campus Compact, a national service learning organization, and the organization recently expanded to include international institutions.
- The Juilliard School of Music is currently hosting a jazz workshop on campus. He said the collaboration between the two schools has been good.
- The planning and assessment team has been working on final plans for the October 6 accreditation visit. He noted that some Trustees may be asked to meet with the evaluator.
- The college has had a few recent guests. Kim Hood, from the Governor's office visited campus, and Commissioner Rich Kendell also spent time in Sanpete County.
- The college applied for a Daniels Fund grant and recently learned that money will be given to Snow. A press conference will be held next week to announce the amount.
- Plans to offer a nursing program in Nephi are progressing. President Benson thanked Representative Pat Painter and other legislators for their support. Rick White expressed appreciation to Mark Stoddard and Chair Willmore of Central Valley Medical Center for being the host site in Nephi.
- IHC officials recently met with President Benson to talk about student health services. They will put together a proposal for the administration to review.
- Elie Wiesel is scheduled to speak at Snow sometime in November. The college is waiting for a date confirmation from his office.
- The donor funding the A-Turf field is in the process of selling a portion of his company, and he told President Benson that he hopes to have the lease paid off by the end of the year.
- Doug Robinson, from the *Deseret News*, recently worked with the football staff for a summer camp, and President Benson shared his kind response complimenting the coaches, the students, and the facilities.
- Enrollment numbers are down a little in Ephraim and up a little in Richfield. The number of new students enrolled is up and the number of continuing students is down when compared to last year.

### Report from the Student Body President

Teea Tye attended the meeting for John Vincent, who is working out-of-state during the summer. She reported that the student body officers are anxious for the school year to begin. She noted that the officers had participated in several leadership retreats to set goals, establish good relationships, have fun, and get ready for the new semester.

### Investment Report

Gary Arnoldson referred the Trustees to the investment report provided in their packets, and he reviewed the activity for the month of May. He asked if there were questions. Hearing none, Chair Willmore asked for a motion to approve the report as presented. Carl Albrecht so moved. Doug Barton seconded the motion, and it passed unanimously.

### Advancement and Tenure Recommendations

Brad Winn reviewed the faculty information provided in Tab T and asked the Trustees to approve the listed advancements and tenure recognitions. Tim Blackham asked what the differences between an assistant and an associate professor are, and Dr. Winn explained the qualifications for each rank. He also noted that Snow's process for achieving tenure is more rigorous than many institutions, and he commended the faculty for their accomplishments. At the conclusion of the discussion, Jerold Johnson made a motion to approve the presented recommendations. Tim Blackham seconded the motion, and it passed unanimously.

### Audit Committee Report

Audit Chair, Carl Albrecht, reported that the audit committee had recently met via phone with the state auditors to review the audit for fiscal year 2003-04.\* He noted that there were three repeat findings, which is significantly better than previous years. Chair Albrecht commended John Ruell and others involved for their work and asked that the administration give a follow-up report on *Finding #2: Internal Control and Compliance Weaknesses Regarding Endowment and Scholarships* at a future board meeting. In reference to *Finding #4: Inadequate Separation of Duties*, Larry Christensen reported that due to limited human resources, it will be difficult to separate the controller's duties as recommended. Larry also reported that in reference to *Finding 3: Noncompliance with Bond Covenants* he has received a verbal approval from the state and is waiting for the written word.

Chair Willmore added that Joe Christensen from the State Auditor's Office's was complimentary of the significant progress made, and he added his thanks to John Ruell. The Chair also informed the group that in an effort to increase awareness, the State Auditor's Office is now sending a copy of all state audit reports to state legislators.

Chair Albrecht reported that the committee's call with the auditors was productive, and he again thanked those involved with the auditing process. To conclude his report, he made a motion to accept the 2003-04 audit as presented by the state auditors to the audit committee. Jerold Johnson seconded the motion, and it passed unanimously.

### Comments from Board Members

The remainder of the meeting was spent welcoming the new Trustees and bidding farewell to Scott, Gwen, and Kay. A small token of appreciation was given to those leaving the Board, and everyone took a few minutes to express appreciation and/or share parting thoughts.

### Next Meeting/Adjournment

The group agreed to meet on Wednesday, September 7. With this meeting scheduled, Tim Blackham made a motion to adjourn. Theresa Alder seconded the motion, and it passed unanimously. The group concluded the evening with dinner and the Juilliard concert.

\* The 2003-04 Audit Report is on file with the permanent archival record of the Board of Trustees.