



A meeting of the  
Snow College  
Board of Trustees

To be held  
Friday, October 27, 2006  
Public Meeting at 3:00 p.m.  
Dinner with Spouses at 5:30 p.m.  
Homecoming Concert at 7:30 p.m.  
Homecoming Activities—All Day Saturday October 28

In the  
Lorenzo and Erastus Snow Conference Room  
of the Noyes Building  
Snow College Campus  
Ephraim, Utah

This packet includes the agenda for the next meeting and minutes from the last meeting.  
If you desire special accommodations in order to participate in this meeting,  
please contact the Office of the President at (435) 283-7013.

# Agenda for the Snow College Board of Trustees

Friday, October 27, 2006

Public Meeting at 3:00 p.m.

Dinner with Spouses at 5:30 p.m.

Homecoming Concert at 7:30 p.m.

Homecoming Parade on Saturday at 10:00 a.m.

Homecoming Lunch/Game on Saturday at 12:00 p.m.

Snow College Campus

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- I. Welcome . . . . . John Willmore
- II. Action Item: Approval of Minutes (Tab O) . . . . . John Willmore
- III. Report from the Chair . . . . . John Willmore
- IV. Report from the Audit Committee . . . . . Carl Albrecht
- V. Report from the Student Body President . . . . . Tony Frustacci
- VI. Report from the President . . . . . Michael Benson
- VII. Action Item: Free Speech Policy (Tab P) . . . . . Rick Wheeler
- VIII. Action Item: Safety and Emergency Policy and Procedure (Tab Q) . . . . . Larry Christensen
- IX. Action Item: Investment Report (Tab R) . . . . . Larry Christensen
- X. Action Item: Property in Richfield . . . . . Rick White
- XI. Training . . . . . Tom Anderson, AG's Office
- XII. Presentation for Anonymous Tip/Fraud Line . . . . . Brian Foisy, Commissioner's Office

As you can see, we have plenty of Homecoming activities available for you. We will call to see which events interest you, and we will gladly make lodging accommodations if you want to spend the night in Ephraim.

Official Minutes of the  
Snow College Board of Trustees  
September 7, 2006 Meeting  
Ephraim, Utah

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Members Present: Theresa Alder, Carl Albrecht, Tim Barney, Tim Blackham, Eddie Cox, Tony Frustacci, Mary Greathouse, Jerold Johnson, and John Willmore

Members Excused: Doug Barton

College Personnel Present: Michael Benson, Larry Christensen, Marci Larsen, Vance Larsen, John Ruell, Rick Wheeler, Rick White, and Brad Winn

Others Present: Joan Larsen and Russ Mendenhall (partial)

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Call to Order/Welcome

Chair Willmore called the meeting to order and welcomed the group. He also thanked the campus food service staff for lunch.

Approval of Minutes

Chair Willmore entertained a motion to approve the minutes from the April 28, 2006, board meeting. Tim Blackham noted that his name was not included in the "Members Present" list and indicated that he was in attendance. With this correction, Carl Albrecht made a motion to approve the minutes, and Tim Blackham seconded the motion. The motion passed unanimously.

Report from the Chair

Chair Willmore reported that participating in academic program reviews will become a new responsibility of the Trustees. He and Dr. Winn explained that the Regents have implemented a system for periodic review of academic programs, and Chair Willmore asked if any Trustees would be interested in this assignment. Trustees Blackham, Alder, and Greathouse all volunteered to serve on committees and help. Chair Willmore also reported that in a recent conversation with the GBEEC Director, he was asked if any of the Trustees would be interested in serving on an advisory board. Tim Blackham volunteered to help here or wherever he was needed.

Chair Willmore concluded his report by reminding the Board of the twelve items which needed Audit Committee attention prior to a follow-up meeting with the Regents in January. Current disclosure of interest forms were distributed, and Chair Willmore noted that nearly all other items had been completed. He reported that the commissioner's office is organizing a demonstration on an anonymous tip line for all colleges and universities.

Report from the Audit Committee

Audit Committee Chair Carl Albrecht reported that the Audit Committee had met with the state auditors on August 3, and he thanked Marci for making the arrangements for that meeting. Copies of the financial statements and management letter had been previously distributed, and Committee Chair Albrecht briefly summarized the audit findings for FY 2005. On behalf of the Audit Committee, he asked for administrative action on two items: 1) a policy for tracking equipment/surplus items and 2) a policy on using purchase cards and/or college credit cards.

Committee Chair Albrecht noted that overall the auditors were pleased with this year's findings, and he specifically commended John Ruell for his work. Chair Willmore added that several mentioned this was a "good audit," and he too noted how pleased the auditors are with John Ruell's work. Larry Christensen also commended John for a job well done. With this report, Chair Willmore suggested that the Trustees jump to

agenda item #8, Audit for 2005 Fiscal Year, and consider action. No one objected, and Carl Albrecht made a motion to accept and approve the audit as presented to the Audit Committee. Eddie Cox seconded the motion, and it passed unanimously.

#### Report from the Student Body President

Tony Frustacci reported that his team of officers is trying to better communicate with and relate to their fellow students. He noted that a more student-friendly remodel of the Student Life office has helped, as has the new student activities web-page. Tony also reported that students are getting ready for a voter registration campaign and that there are always plenty of activities to keep students involved. He concluded his report by asking Trustees if they had questions. Copies of the current campus activities were also distributed to the Board, and members were invited to any and all activities.

#### Report from the President

President Benson reviewed recent happenings. Highlights of his report are below:

- President Benson thanked Trustees for their support of the many summer events which had taken place since the last meeting. Specifically, he expressed appreciation to those who attended the Elie Wiesel lecture, the Orchestra at Temple Square concert, the Regents' meeting on campus, and his wedding.
- President Benson also noted that several back-to-school activities were well-attended and enjoyed by faculty and staff. He commended student support staff for their efforts to increase enrollment numbers and reported that, as of this week, Snow is one of the few schools showing an increase in number of students attending.
- New facilities were the next items President Benson addressed. He reported that the AC remodel project should begin in October and be finished in May. Regarding this project, he suggested that the AC be renamed the Horne Athletic Center, in honor of the Seth and Maurine Horne Family. No one objected to this proposal. He also reported that many people have worked very hard on the library project, and he expressed optimism for funding this year.
- President Benson reported that several visitors, including Senator Bennett and members of the Governor's and Commissioner's staffs, had recently been on campus. He expressed appreciation to those who helped with their visits and noted that Snow has a friend in Senator Bennett.
- A brief update on the football team was given, and President Benson reported that the donor for the football field had defaulted on his payment. He reported that the College will most likely seek legal action and noted that he had raised private money to cover this year's payment. One new donor, Rocky Emerson, is a former football player. When asked if the College could honor him with a naming opportunity for his contribution, he asked that the College honor his four deceased teammates rather than him. The Trustees liked this idea.
- To conclude his report, President Benson asked Vance Larsen to give a report on the Juilliard partnership. Vance, Dean of the Fine Arts Division, reported that last year the summer camp hosted nearly 20 students, and he happily added that the number of enrollees has more than doubled for this year. Vance also reported that Snow will share a booth with Juilliard at several music fairs/festivals and that the partnership is really coming together nicely.

#### Advancement and Tenure Recommendations

Dr. Brad Winn provided background information on Yvonne Williams, a faculty member in the Business Division. As noted on the provided documentation, Yvonne's recommendation was ready to be presented to the Trustees with several other recommendations during the last meeting, but she had decided to leave Snow. Since that time, Dr. Winn explained, Yvonne had rescinded her resignation and asked that her tenure-status track be reinstated. Because her peers and superiors were pleased with her decision to stay at Snow, her

request was granted. Therefore, Dr. Winn asked trustees to approve final tenure status for Yvonne Williams, effective with the 2006-07 academic year. Tim Blackham so moved, and Theresa Alder seconded the motion. All Trustees voted in favor of approving the motion.

#### Audit for 2005 Fiscal Year

(Please see "Report from the Audit Committee" above for action taken.)

#### Investment Reports

Larry Christensen referred the Trustees to Tab L and reviewed investment reports for January, February, March, April, May, and June of 2006. He summarized the earnings for each month and reminded the group that the College uses the interest earnings primarily to fund scholarships. President Benson again said that enrollment is up this year, and added that spending more money on scholarships is probably the biggest factor in the increase.

Larry concluded his report by focusing on the year-end investment activity. He explained that the June report is the best place to compare year-to-year earnings, and he noted that the College had earned nearly \$70,000 more this year than last. Carl Albrecht asked about the terms and length of the Zions' investments, and Larry told him that most of the investment is with Utah Housing money and is usually called much sooner than its maturation date. John Willmore asked what limitations the College has on its investing ability, and Larry responded by very briefly reviewing the Money Management Act.

Hearing no other questions, Chair Willmore entertained a motion to accept and approve the January - June 2006 investment reports. Mary Greathouse so moved, and Jerold Johnson seconded the motion. The motion passed unanimously.

#### Faculty/Staff Highlight: TBSI Program

Russ Mendenhall and Joan Larsen joined the meeting and made a presentation on the Traditional Building Skills Institute (TBSI) program. They showed a video and mentioned several of the projects their students had completed. Trustees were interested in the unique program and were invited to an upcoming workshop in October. Chair Willmore and President Benson commended Russ and Joan for their good work and thanked them for their presentation.

#### Adjournment

As the meeting was breaking up, Tim Barney made a motion to adjourn. Tim Blackham seconded the motion, and it passed unanimously.