

SNOW

C O L L E G E

BOARD OF TRUSTEES MEETING

Friday, October 31, 1997

12:00 Noon

Greenwood Student Center

Philadelphia Room

Agenda and Materials
Including Minutes of **September** Meeting

President Gerald J. Day

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SNOW COLLEGE BOARD OF TRUSTEES AGENDA
FRIDAY, OCTOBER 31, 1997 - 12:00 NOON
GREENWOOD STUDENT CENTER PHILADELPHIA ROOM

LUNCH WILL BE SERVED

1. MINUTES OF SEPTEMBER MEETING - **ACTION** (TAB H)
2. HOMECOMING SCHEDULE/DISTINGUISHED ALUMNI - INFORMATION (TAB I)
3. CHAIRMAN'S REPORT
4. PRESIDENT'S REPORT
5. STUDENT BODY PRESIDENT'S REPORT
6. INVESTMENT REPORTS - **ACTION** - (TAB J) - LARRY CHRISTENSEN
7. INTERIM ACCREDITATION REPORT - INFORMATION (TAB K)
8. UPDATE ON CONSTRUCTION PROJECTS - INFORMATION
9. OTHER

SNOW COLLEGE BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, SEPTEMBER 23, 1997
GREENWOOD STUDENT CENTER PHILADELPHIA ROOM

MEMBERS PRESENT

Carl Albrecht
Richard Bartholomew
Kristina Kurocik
Gwen McGarry
Mark Millburn
Mark Stoddard
Richard Waddingham

MEMBERS EXCUSED

LuAnne Brown
Robyn Kremer
Scott Wyatt

SNOW COLLEGE PERSONNEL

Gary Arnoldson
Larry Christensen
President Day
Ruth Jackson
Claudia Jarrett
Dean O'Driscoll
Renee Peterson, Recording Secretary
Rick Wheeler
Rick White

The meeting was called to order and a welcome given by Chairman Mark Stoddard.

NEW BOARD MEMBER

Chairman Stoddard welcomed Carl Albrecht, a new member of the Board, and asked him to introduce himself. Carl is the general manager of Garkane Power in Richfield, has been a member of several community boards, attended University of Utah, Southern Utah University and Stevens Henegar College. He said he looks forward to being a member of the Board of Trustees and helping out where he can. Carl is filling the vacancy left by Pam Hendricksen.

JUNE MINUTES

Chairman Stoddard asked for approval of the June minutes. Richard Waddingham advised that in the minutes, no second of the motion to approve the Grievance Procedure policy was mentioned. It was agreed that the policy be brought before the Board again. Mark Millburn made a motion to approve the Grievance Procedure that was discussed at the June meeting; seconded by Richard Bartholomew and approved unanimously.

With this correction to the minutes; Gwen McGarry made a motion to approve the June minutes; seconded by Mark Millburn and approved unanimously by the Board.

CHAIRMAN'S REPORT

Chairman Stoddard reported he had received a letter from Pam Hendricksen stating how much

she had enjoyed serving on the Board. She looks forward to coming back to the dedication of the Noyes Building. Chairman Stoddard said the Board is very appreciative of Pam's service.

Chairman Stoddard commended the groundspeople for the way the college grounds are beginning to look. He said they are doing an excellent job of putting the campus back together after all the many construction projects that have been going on and continue to go on.

ELECTION OF CHAIR AND VICE CHAIR

A new chair and vice chair are to be elected in July of each odd-numbered year. However, the Board did not meet in July this year, so this is the first opportunity to do this.

A motion was made by Gwen McGarry that Chairman Mark Stoddard be elected as chairman and Vice Chairman Scott Wyatt be elected as vice chairman by acclamation. This motion was seconded by Richard Waddingham and approved unanimously. Renee Peterson will be retained as secretary.

Chairman Stoddard said he appreciated everyone's support and that it is an honor to serve Snow College, an institution he really believes in. He also said he will work hard to do the best he can and will ask for the Board's advice, leadership and help in doing his job.

PRESIDENT'S EVALUATION

President Day explained that two members of the Board of Regents are assigned as a resource and review team to evaluate presidents in the system. Cliff LeFevre and Dale Zabriskie have been the resource and review team that has been assigned to him for several years. This team meets with President Day and the chairman of the Board of Trustees twice a year. In the fall they ask the president how things are going, where do you want to be going, etc. In the spring, several members of the faculty, staff, students, and community are interviewed and asked to give an evaluation of President Day. Please refer to Tab S in the September agenda book for detailed information concerning this evaluation. President Day informed the Board that Regent LeFevre went off the Board of Regents this year, so he doesn't know who will replace him or how they might want to conduct the reviews in the future.

RISING COST OF COLLEGE

Regent Ian Cumming sent the report under Tab T in the September agenda book that was taken from a newspaper. His purpose was to remind everyone that costs are rising for education and that it is the duty of all government entities to do whatever they can to keep the cost of education affordable.

SNOW COLLEGE ITEMS OF INTEREST

Dean O'Driscoll reported on several items of interest. His report is included at the end of these minutes.

BOARD ORGANIZATION

President Day informed the Board that a task force has been appointed by the Regents to consider what the regents would delegate to the trustees, what the trustees involvement is to be, etc. He said a lot of discussion has been held but at the present time they are not close to a closure on this issue.

ENROLLMENT

President Day handed out an enrollment report as of September 21, 1997. The total students on campus is 2,620 which is an increase of 280 over last year. A question was asked as to why the increase. Some of the comments made were a shift in responsibilities to an enrollment management director, high school population was higher, we're doing very well in getting our people into the market, quicker attention to students applying for admissions, availability of more housing in the community, and possibly the fall block that is offered to students. In the fall block, 500 students took the classes offered. A student can take an extensive class and finish it in the two-week block period of time for no additional tuition if they are enrolled in fall quarter.

The continuing education figure on the enrollment report is not representative of where we will be as registration won't be complete for a couple more weeks.

1998-99 BUDGET REQUEST

President Day referred to Tab U in the September agenda book which was the 1998-99 budget request and informed the Board that this is the request that will go to the legislature in January. There has already been some preliminary discussion with the Commissioner's office and the Regents and they have accepted everything that is in our request. However, we do know that we will not receive everything we have requested.

President Day referred to the enrollment growth figure and said at this point it is only an estimate and we won't know until we receive the third week report as to what that figure might be. The enrollment growth request is the most important request we will make.

The technology initiative will be a \$7 million request from the regents that would be system-wide and from where Snow's three items would come.

RICHFIELD DISCUSSIONS

Meetings have been being held regarding the Snow/Sevier Valley Tech discussions. President Day said this is a much broader issue than they can resolve. It is new ground and no one quite knows how to get the people together. However, the most important thing that needs to be resolved is how to meet the needs of the people. The people involved with this issue remain very anxious to continue to move forward on this project. Carl Albrecht said he appreciates the efforts of President Day.

Ruth Jackson was commended for her outstanding work at the University Center.

THINK BIG, GO SMALL PAMPHLET

A pamphlet has been prepared through the efforts of the School Relations Departments from Snow, Dixie and CEU advertising their schools and joining efforts in behalf of saving money. A copy of this pamphlet will be sent to the Trustees.

CAPITAL FACILITIES

Noyes Building

Completion date of the Noyes Building is November 1998. We hope to have it dedicated on May 17, 1999, the 100th anniversary of the laying of the cornerstone.

Old Cafeteria Space in Humanities and Arts Building

Architectural work is now being done in connection with the remodeling of the space that was occupied by the cafeteria in the Humanities and Arts Building. Construction should begin in March 1998 and will involve 7800 square foot of space for classrooms and faculty offices. The construction is scheduled for six months.

Theater Annex

The old music building, which is the back of the Crane Theater, has been condemned, vacated and the asbestos has been removed. This is a project that will include air conditioning, scene shop, dressing rooms, green room, offices, etc. for theater. It will cost a little less than \$4 million and it will take the theater off any planning lists for many years. The theater will not have any part of the performing arts building that is in the plans for the future.

STUDENT BODY PRESIDENT'S REPORT

Kristina reported she has been working hard to allocate budgets to the club presidents.

A very successful freshmen orientation was held the weekend before school started. The presidents of the clubs, along with the student executive council, took the new students on tours of campus and was available to answer any questions or help with any problems.

Second Generation, which is a group of all the student executive council, senate and club presidents held a retreat at Timpanogas Lodge. This is a training session on policies and procedures for the club presidents. Their theme was "Serving to Learn."

The First Generation, which is just the executive council and senate, held workshops in Mexico where they were hosted by Glen Larson, a former student body president. VP Wheeler and President Day and their wives were able to spend some time with them there this year. This event is at the expense of Glen Larson who has been doing this for many years. He owns some retirement homes in San Diego where the students did a service project. Kristina said they came away from these workshops very enthusiastic and are anxious to get things going.

A reception for freshmen was hosted by President and Mrs. Day at their home and this was a successful event.

Our football team is off to a great start. They have beaten Glendale and Eastern Arizona. They travel to Ricks this next week. President Day told the Trustees to let us know if they need tickets for any of our games.

WORK PROGRAM

Larry Christensen referred to the Work Program under Tab W in the September agenda book. He advised that this is the operating budget of the college and comes from state funds and tuition.

He noted that a lot of the changes in the increase/decrease column has resulted from reorganizing budget categories and shifts of personnel from one department to another, etc. Of the \$12 million budget, nearly \$10 million goes to personnel services which is salary, wages and fringes. Snow College has a very strong benefit package, but this has resulted in some years employees opting to put increases into fringe benefits rather than wages. Please refer to Tab W for more detailed information. Gwen McGarry made a motion to approve the Work Program explained by Larry; seconded by Mark Millburn and approved unanimously.

INVESTMENT REPORTS

Gary Arnoldson presented the May and June, 1997 investment reports found under Tab XYZ in the agenda book. Richard Bartholomew made a motion to approve these two reports; seconded by Carl Albrecht and approved unanimously.

DEATHS

President Day announced the passing away of Seth Horne who, with his wife Maurine, are major contributors to the Greenwood Student Center. Snow College will receive two trusts, the first one being twenty-five percent of \$1 million payable at the death of Mr. or Mrs. Horne, the first one to pass away. The second trust will begin at the death of the survivor. President Day said Snow College was very well represented at Mr. Horne's viewing at the mortuary and at the graveside services at the cemetery.

Donald Barton from Salt Lake, a Snow College Distinguished Alumni and president of the Ephraim Bank, also passed away during the last month.

DISTINGUISHED ALUMNI

Richard Bartholomew announced those who will receive the Distinguished Alumni recognition at Homecoming this year. They are: Robert and Madge Anderson, Heber Hall, Glenda Rigby Staker and Edith Willardsen. Robert and Carol Warnick will receive the Community Service Award.

NEXT MEETING

October 31 at noon. Chairman Stoddard will not be able to be here.

