

Snow College Board of Trustees Agenda
October 8, 1999 at 9:30 a.m.
Lorenzo and Erastus Snow Conference Room ♦ Noyes Building
Snow College ♦ Ephraim, Utah
(Lunch will be served)

- I. Welcome Mark Stoddard
- II. **Action Item:** Minutes of September 10, 1999 Meeting (Tab F) Mark Stoddard
- III. Chairman's Report Mark Stoddard
- IV. Student Body President's Report DeVere Day
- V. 1999 Distinguished Alumni Award Recipients (Tab G) Richard Bartholomew
- VI. **Action Item:** Investment Report (Tab H) Gary Arnoldson
- VII. **Action Item:** 1998-99 Account Write-offs (Tab I) Gary Arnoldson
- VIII. **Action Item:** Snow College South Car Allowances Mark Stoddard
- IX. Policy Committee Report Gerald Day
Carl Holmes
- X. Snow College South Report Gerald Day
Carl Holmes
- XI. Snow College South Master Plan (Tab J) Gerald Day
Carl Holmes
- XII. President's Report Gerald Day
- XIII. Other
- XIV. Executive Session if Needed

**Snow College Board of Trustees
Official Minutes from September 10, 1999
Board Room ♦ Conference Center
Snow College South ♦ Richfield, Utah**

Members Present

Carl Albrecht
Rick Bartholomew
LuAnne Brown
DeVere Day
Jerold Johnson
Gwen McGarry
Mark Stoddard, Chairman
Richard Waddingham
Scott Wyatt, Vice Chairman

Members Excused

Robyn Kremer

College Personnel

Gary Arnoldson
Gerald J. Day
Marci Larsen
Craig Mathie
Rick Wheeler
Rick White

Welcome

The meeting was called to order, and everyone was welcomed by Chairman Stoddard. Chairman Stoddard thanked Jerold Johnson for suggesting that the Board meet in Richfield. He also expressed appreciation to the employees at Snow College South for their hospitality.

August Minutes

Carl Albrecht made a motion to approve the August 1999 minutes as written. The motion was seconded by Gwen McGarry and passed unanimously.

Student Body President's Report

DeVere Day informed the Trustees that the first couple of weeks of school had gone very well. Students are getting into the "school mode," and they have not had any major setbacks. The football team is doing very well, as are other groups on campus. DeVere further informed the Board that elections for the student senators are currently being held. The results will be announced at the stomp this weekend.

Chairman's Report

Chairman Stoddard did not have any informational items. He asked about the enrollment numbers and the recent move into the Noyes Building. President Day informed the Board of Trustees that both issues would be addressed in his report.

Investment Report

Gary Arnoldson reviewed the July 1999 investment report. He informed the Trustees that there were a few more items on the report because of the new fiscal year. Scott Wyatt made a motion to accept the Investment Report as written. The motion was seconded by Jerold Johnson and approved unanimously.

President's Report and Snow South Report

President Day asked Chairman Stoddard if he could combine agenda items six, Snow South Report, and agenda item seven, President's Report. Chairman Stoddard granted his request, and President Day began his informational report. His report followed the outline on the sheets he provided.

Enrollment: Additional information on enrollment numbers was provided. Currently, the Ephraim campus numbers are flat. There is not a significant increase or decrease in numbers. President Day pointed out that the retention rates depicted on the September 6, 1999, enrollment information handout were impressive. He complimented the faculty and staff for their retention efforts and successes. Snow College South (SCS) is experiencing a great deal of growth. The handout created by Craig Mathie showed the specific numbers for the Richfield campus. Both Craig and President Day discussed the University Center's enrollment. In the past, most students have taken the lower level courses via satellite from USU, and now some of those students are showing an interest in courses offered by Snow College.

Ephraim Housing Issue: President Day informed the Board that a local resident/landlord has a concern with the number of housing units in Ephraim. She conducted a survey and informed President Day that several beds are empty. She has taken her concern to the Ephraim City Council, but no action has been taken. President Day believes this is a private sector issue, and he does not want the College to get involved.

Noyes Building and Dedication: The College has held several open houses to show off the new Noyes Building. Most of the responses from visitors have been very positive. The official rededication will be held on Friday, November 5, 1999, at 2:30 p.m. President Day invited all of the Trustees and their families to attend the celebration.

Budget Request and Outlook: President Day referred the Board to the 2000-2001 Budget Request packet he provided. He explained that growth drives money; therefore the budget is heavily weighted to Snow College South. President Day has made the preliminary request to the Board of Regents, and action will progress from there.

Snow College South: President Day reported that he is working on keeping everyone on the same page. There are rumors in the community, and President Day recently had interviews with the SCS faculty and staff to discuss any concerns they have. Some employees expressed concern of being "run over by Ephraim." Another major concern for the Richfield campus is student housing. This item will be addressed at a later meeting. Next, President Day reminded the Board which employees from both campuses are overseeing the merging of transcripts, computer systems, and policies. He also informed the Trustees that Richard Warner, from the Ephraim campus, will be replacing Ruth Jackson as the University Center Director in Richfield.

Significant Content Questions: Retroactive credit and policies with money attached are two questions that have recently been raised. Several employees from both campuses met and determined that the answer to the retroactive credit question will be credit by exam. There will be a recording fee for the exams. Carl Albrecht commended the group for their resolution. The

policy committee from both campuses will meet to determine the best solution related to policies for all employees.

Salary Issues and Data: There have been salary equity concerns raised, and President Day informed the Board that he is not in favor of anyone being penalized because of the merge. He explained that there is approximately \$100,000 that could be used to bring the two salary ranges closer together. A brief discussion was held.

Adjournment to Executive Session

Scott Wyatt entertained a motion to go into an executive session for a discussion of personnel issues. DeVere Day seconded the motion, and it passed unanimously.

Adjournment

LuAnne Brown moved to adjourn the meeting. Gwen McGarry seconded the motion, and it passed unanimously.

Next Meeting

The next meeting will be held on Friday, October 8, 1999, at 9:30 a.m. The Trustees will meet in the Lorenzo and Erastus Snow Conference Room in the Noyes Building.