



**REGISTRAR'S OFFICE**

150 College Avenue

Ephraim, Utah 84627

Fax: 435.283.7149

[residency@snow.edu](mailto:residency@snow.edu)

**APPLICATION FOR RESIDENT STUDENT STATUS**

Applicant: _____	ID#: _____
Date of Birth: _____	Phone #: _____
Address: _____	
Email Address: _____	

The Applicant must sign this application before submitting it to the Registrar's Office. If you are 17 years of age or younger, it must also be signed by your parent or legal guardian.

*I, the undersigned, declare under penalty of perjury that the information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for resident tuition. I further understand that if any of the information I provide is found to be false, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the institution. I also understand that any material misstatement may be grounds for revoking my residency status and may subject me to criminal penalties pursuant to Utah Code Annotated Section 76-8-504 or other applicable provisions of the Utah Criminal Code.*

_____	_____	_____	_____
Applicant Signature	Date	Signature of parent (legal guardian)	Date

<b><i>For Official Use Only</i></b>	Date Received: _____
Action: _____	Effective Sem. _____
_____	_____
Registrar's Signature	Date:
_____	
Appeals Action: _____	Effective Sem. _____
_____	_____
Vice President's Signature:	Date:

## GENERALLY

**RECOMMENDATION.** It is highly recommended that you read the Board of Regents Policy and Procedures R512 and Snow College's Residency Policy, along with the application and instruction sheet for further detail on residency eligibility. This will assist you in determining your eligibility under Utah law. This information will also advise you of the supporting documentation you must provide with your application. Remember to make early application to avoid missing the third week of the semester. Early filing will accommodate early notification of residency eligibility.

**QUALIFYING AS A RESIDENT.** There are a number of non-academic reasons for a move to Utah that allow the Registrar's Office to waive the time requirement to grant residency. You can find these exceptions to the general rule at the Registrar's Office webpage at [www.snow.edu/residency](http://www.snow.edu/residency). If you select "Residency" from the index on the right-hand panel, you will find detailed information on qualifying for resident student status for tuition purposes.

A person's residency status can only be determined upon a complete statement of facts made by the individual. You must submit a complete residency packet by the end of the third week of the semester. A complete packet includes a residency application and all required evidence. Please note that all materials submitted as supporting documentation with a residency application become a permanent part of the applicant's residency file and will not be returned. Therefore, the applicant should submit photocopies of all supporting documentation.

An individual must be admitted and enrolled in classes at Snow College before an application for residency reclassification will be processed.

If the reclassification is denied, the student may appeal to the Vice President of Student Services. The student must file an appeal with the Vice President within 10 days of the Registrar's final decision. There is no appeal from the Vice President's decision.

## INSTRUCTIONS

1. Read [www.snow.edu/residency](http://www.snow.edu/residency).
2. Determine which residency circumstance applies to you.
3. Complete this application.
4. Submit the completed application by the end of the third week of the semester.
5. With the application:
  - a. submit a written declaration that you have relinquished residency in any other state;
  - b. submit sufficient objective evidence that you have taken overt steps to establish permanent residency in Utah and that you do not maintain a residence elsewhere; and
  - c. submit a declaration of financial independence to include documentation that you are not claimed as a dependent on the most recent tax returns of any person who is not a resident of Utah who claimed you in the past.

Please visit the residency webpage for more information or send an email to the Registrar.

Residency Requirements are subject to change without notice

-- Additional documentation may be required for some questions in this form --

## APPLICATION FOR RESIDENT STATUS

Snow College, Registrar's Office, 150 East College Ave.  
Ephraim, Utah 84627, 435.283.7145  
Fax: 435.283.7149

**APPLICATION DEADLINE:** The application and all documentation must be in the Registrar's Office by the end of the third week of the semester for which you are applying.

**INSTRUCTIONS:** Your resident status can be determined only upon a complete statement of facts made by you. Please read and carefully consider all questions before answering. You must submit a complete residency application with supporting documentation by the deadline. Even late or incomplete applications become a permanent part of the applicant's file at Snow College and will not be returned.

### EVIDENCE:

Please provide as much "Objective Evidence" as possible. Those marked with an \* are required and not optional.

- \*12 months of bank statements showing your purchases in the state of Utah.
- \*Proof of payment of Utah resident income tax for the previous year; If you did not claim yourself, please show proof that your parent or other guardian did not claim you in another state.
- 12 month report from cell phone company showing origination of phone calls and texts.
- Proof of financial independence (required for anyone 24 or younger).
- A Utah high school transcript issued in the past year confirming attendance at a Utah high school in the previous 12 months;
- A Utah voter registration dated a reasonable period (generally meaning 90 days) prior to the first day of class of the semester for which the student is seeking resident status;
- A Utah driver license or identification card with an issuance date several months prior to the first day of class of the semester for which the student is seeking resident status;
- A Utah vehicle registration dated a reasonable period (generally meaning 90 days) prior to the first day of class of the semester for which the student is seeking resident status;
- Evidence of employment in Utah for a reasonable period (generally meaning 90 days) prior to the first day of class of the semester for which the student is seeking resident status;
- A rental agreement or mortgage document showing the student's name and Utah address for at least 12 months prior to the first day of class of the semester for which the student is seeking resident status; and
- Utility bills showing the student's name and Utah address for at least 12 months prior to the first day of class of the semester for which the student is seeking resident status.

### REQUIRED DECLARATIONS:

1. I, the applicant, have relinquished residency in any other state.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

2. I, the applicant, am financially independent of any nonresident of Utah. That is, I am not claimed as a dependent on the most recent taxes of any nonresident of Utah. I understand that I am required to provide my parents or guardians' taxes for the last tax year if I am less than 24 years old or were less than 24 during the last tax year.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### I. QUESTIONS ABOUT APPLICATION:

1. Semester for which application is submitted: \_\_\_\_\_
2. Is this your first application for resident status at any Utah school of higher education? \_\_\_\_\_
  - a. If no, name of school and semester you applied: \_\_\_\_\_
  - b. Full name used on previous application: \_\_\_\_\_
3. Under which residency circumstance are you applying? \_\_\_\_\_

### II. APPLICANT PERSONAL INFORMATION:

1. Full Name: \_\_\_\_\_ SSN: \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Place of Birth: \_\_\_\_\_
3. Permanent Address (if different than above): \_\_\_\_\_
4. Father's Name: \_\_\_\_\_  
State of Residence: \_\_\_\_\_ Years a resident of that state: \_\_\_\_\_
5. Mother's Name: \_\_\_\_\_  
State of Residence: \_\_\_\_\_ Years a resident of that state: \_\_\_\_\_
6. If both parents are deceased, who is the guardian or nearest relative? \_\_\_\_\_
7. Name of the high school from which you graduated: \_\_\_\_\_  
Location: \_\_\_\_\_
8. When did you first apply for admission to Snow College? \_\_\_\_\_
9. Marital Status? Single / Married  
Spouse's name: \_\_\_\_\_ Spouse's SSN: \_\_\_\_\_  
Spouses state of legal residence: \_\_\_\_\_ Years as a resident of that state: \_\_\_\_\_  
Date of Marriage: \_\_\_\_\_ Location of marriage (city/state): \_\_\_\_\_  
Spouse's employer: \_\_\_\_\_ Date hired: \_\_\_\_\_  
Has your spouse attended Snow College? \_\_\_\_\_ Spouse's Snow ID#: \_\_\_\_\_

### III. LEGAL TIES:

1. Are you a citizen of the United States? \_\_\_\_\_
2. Are you a Resident Alien? \_\_\_\_\_ (If yes, provide documentation.)

3. Are you on a non-resident visa? \_\_\_\_\_
4. Are you registered to vote in Utah? \_\_\_\_\_
5. Do you have a State of Utah issued ID (e.g. driver's license)? \_\_\_\_\_
6. Is your vehicle registered in Utah? \_\_\_\_\_

**IV. FINANCIAL INFORMATION:**

1. Have you filed a State of Utah Income Tax Return as a resident? \_\_\_\_\_
  - a. Specify what years you filed: \_\_\_\_\_
2. Did anyone other than yourself claim you as a dependent on their income tax last year? \_\_\_\_\_  
 (Note: You will need to provide a copy of your parents' tax returns if you are under 25 years of age.)
  - a. If yes, who: \_\_\_\_\_
3. Do you have a college scholarship? \_\_\_\_\_
4. Are you participating in the Western Undergraduate Exchange Program? \_\_\_\_\_
5. Are you receiving funding for your educational expenses through a Utah State Social or Rehabilitation Services Agency? \_\_\_\_\_ If yes, provide documentation.
6. Do you have a Utah Bank account? \_\_\_\_\_

**V. LIVING IN UTAH:**

1. Since what date have you lived CONTINUOUSLY in Utah (mo./day/yr.): \_\_\_\_\_
2. Where did you live before coming to Utah? \_\_\_\_\_  
 For how long? \_\_\_\_\_
3. Did you come to Utah primarily to attend a college or university? \_\_\_\_\_  
 If no, explain in a supplementary document.

**VI. LOCATION INFORMATION:**

For the following, provide the dates (from and to), city and state, and what you or your spouse did while there (e.g. school, work) for each date range. Attach a supplementary document if necessary.

1. List all of your absences of 2 or more days from Utah during the last 24 months — be specific.

Date: From	Date: Through	City, State	What did you do?

2. Where have you been for the last 3 years?

Date: From	Date: Through	City, State	What did you do?

3. Where has your spouse been for last three years (be specific and account for all months).

Date: From	Date: Through	City, State	What did you do?

**VII. REQUIRED SUPPLEMENTARY INFORMATION:**

1. Have you attended other colleges or universities? \_\_\_\_\_  
 If yes, list all and give date of attendance and classification of residence (include transcripts):

Name of School	Dates Attended (month/year)	Residency Status

Provide any additional information or factors you believe will be helpful in determining your residency status.